

# Feed-in tariffs

## Application Form

Save today. Save tomorrow.



### About Feed-in Tariffs

Feed-in Tariffs (FITs) are a buy-back scheme for wind, hydro, anaerobic digestion, solar photovoltaic (PV) and micro CHP generators. FITs are designed to offer greater financial incentives for generating your own renewable energy. Please read our FITs 'What we have to offer' booklet to make sure your installation is eligible for the scheme and to obtain details of the generation and export tariffs.

When we receive your application it will be checked and registered onto the FITs central register which is administered by Ofgem.

Ofgem will then confirm to us when the installation has been registered for FITs.

We will then send you a FITs Statement of Terms which will detail the Terms and Conditions and all the necessary information you will need for the duration of the contract. Please review this and send it back to us.

Once your installation is signed up to FITs we will backdate your payments to the date we received the completed application form. This will become your eligibility date. If you are eligible to apply for the FITs scheme with EDF Energy, please fully complete this form and send to:

**Green Energy Team**  
**Freepost RRYZ-BRTT-CBJS**  
**EDF Energy**  
**Osprey House**  
**Osprey Road**  
**Sowton Industrial Estate**  
**Exeter**  
**EX2 7WN**

Please ensure you fully complete and sign all forms as we may not be able to process incomplete applications and as a result we will be unable to pay you.

If you have any queries, please contact:  
Green Energy Team on **0800 404 9087\***.

## 1. Your details

Title ☐ Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Dr

First name

Last name

Telephone number

Mobile number

Email

Address

County

Postcode

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\*Calls may be monitored and recorded as part of our customer care programme. Calls to '0800' numbers are free from BT landlines. Other network operators may charge for these calls. Lines open Monday to Friday 8.00am-8.00pm or Saturday 8.30am-2.00pm.

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## 2. Checklist

**You will need to supply a photocopy of the following:**

- ☐ Proof of Identity
- ☐ Proof of Address
- ☐ MCS Certificate (or ROO-FIT Accreditation)
- ☐ Invoice for installation (see Section 5 - accreditation details)

**Don't forget to include any additional sheets if required**

## 3. Supporting Documents

### Domestic

Please attach photocopy proof of your address, and personal identity.

NB: The same photocopy document cannot be used to confirm both your identity and address.

Please do not send in original documents

For **proof of address** please provide one of the following from this list:

- Credit card or Bank/Building Society statement from the last three months
- Current UK driving licence
- Benefits or State pension notification letter confirming the right to benefit
- Local authority tax bill/council tax bill for current year

For **proof of identity** please provide one of the following from this list:

- Current UK driving licence
- Current UK/EEA/EU passport or signed passport with valid UK Visa
- Benefits or State pensions notification letter confirming the right to benefit
- Blue disabled drivers pass
- EU/EEA National Identity Card

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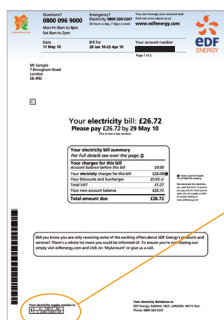
### 4. Are you eligible?

To join EDF Energy FITs scheme you must be one of the following: (Please select option)

#### 1. Supplied by EDF Energy ☐

EDF Energy account number \_\_\_\_\_

Supply MPAN



S			

MPAN relates to your standard import meter and can be found on your electricity bill. If you have more than one supply meter, please attach a separate sheet.

#### or 2. Supplied by a voluntary FITs licensee

- ☐ You are a customer of a voluntary FITs supplier for your electricity supply at the site (this is defined as a supplier that has less than 50,000 domestic customers).

Supply MPAN

S			

MPAN relates to your standard import meter and can be found on your electricity bill. If you have more than one supply meter, please attach a separate sheet.

#### or 3. You are not responsible for the electricity supply

- ☐ The site receives an electricity supply, however you are not a customer of an electricity supplier at that site.

#### or 4. Off Grid

- ☐ Off grid, relates to a site which does not receive an electricity supply from the National Grid and which is not able to export to a local distribution network.

Please note you will not be entitled to export payments and you must declare that all electricity generated is used onsite for your own consumption.

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### 5. About your installation

These questions refer to your generation station on site. If you are unsure on any answers we recommend speaking to your installer who should have all the necessary information.

#### System orientation

(if applicable)

☐ South

☐ North

☐ South West

☐ North East

☐ West

☐ East

☐ North West

☐ South East

#### Type of technology installed

☐ Wind

☐ Hydro

☐ Micro-CHP (below 2kW)

☐ Anaerobic Digestion

☐ Solar Photovoltaic (PV) over 4kW

☐ Solar Photovoltaic (PV) below 4kW Retrofit

☐ Solar Photovoltaic (PV) below 4kW New build

☐ TRACKER system

(please tick a relevant Solar Photovoltaic (PV) option above)

Total Installed Capacity (kW) \_\_\_\_\_

Declared Net Capacity (kW) \_\_\_\_\_

#### Micro Generation Certification Scheme (MCS)

MCS Certificated Product Name \_\_\_\_\_

(as shown on your MCS certificate)

MCS Certificated Product Manufacturer \_\_\_\_\_

(as shown on your MCS certificate)

Commissioning date

Include address if different to Section 1

enter as DD/MM/YYYY

Address \_\_\_\_\_

County \_\_\_\_\_

Postcode

#### Accreditation details

If your installation is below 50kW

MCS Installer Certificate Number \_\_\_\_\_

MCS Certificated Installer Name \_\_\_\_\_

If your installation is between 50kW-5MW

Please state your ROO-FIT Accreditation number \_\_\_\_\_

Please also attach a photocopy of your ROO-FIT Accreditation provided by Ofgem

Please attach a photocopy of your MCS certificate. If this does not detail your name or company name where appropriate, we need proof that you own the installation. Therefore also attach a photocopy of the invoice or a hire purchase agreement for the generation equipment.

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section 5 continued overleaf >

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### 5. About your installation (continued)

Are there other installations using the same technology at the same site but not included in this application?

☐ Yes\*

☐ No

\*If you have ticked 'Yes', please repeat sections 4, 5 and 6 on separate sheets for each additional technology

### 6. Total Generation Meter

Your generation meter measures the amount of electricity your system generates. If more than one total generation meter connected to the installation, please attach a separate sheet.

Generation meter make and model

\_\_\_\_\_

Generation meter serial number

--	--	--	--	--	--	--	--	--	--	--	--	--

FITs start generation meter reading

\_\_\_\_\_

NB: This meter reading must be taken on the date you sign and return this application form.

Generation meter location

\_\_\_\_\_

Are there other installations connected to your total generation meter?

☐ Yes

☐ No

If Yes, please state the technology and installed capacity below

Installed capacity (kW)

\_\_\_\_\_

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### 7. Exported electricity

Installations below 30kW will not be required to have an export meter, instead we will estimate how much energy you are likely to export in accordance with guidance from Ofgem. If your installation is off grid, you cannot export electricity and therefore this section does not apply to your application.

Please tick one of the following boxes:

- ☐ I wish to receive an export tariff from EDF Energy (Opt in)
- ☐ I DO NOT wish to receive an export tariff from EDF Energy (Opt out)

Please note: If you choose to 'opt out' of receiving an export tariff you cannot 'opt in' again for a period of 12 months. Please see our factsheet which gives more information on meter readings and payments.

Please complete the following in relation to any export meter which is connected to your installation (even if you have opted out of the export payment). If you have more than one export meter please attach a separate sheet.

Export Meter Point  
Administration Point  
(MPAN)

S				

Export Meter  
Serial Number

--	--	--	--	--	--	--	--	--	--	--	--	--

Export meter make  
and model number

Export meter location

### 8. Payments

Payments will be made on a quarterly basis by BACS direct to your bank account. If you are unable to accept BACS as a method of payment, please contact our Green Energy Team on 0800 404 9087\*.

Name of account holder

Bank/Building Society Name

Bank/Building Society Address

Post code

--	--	--	--	--	--	--	--

Sort code

		-			-		
--	--	---	--	--	---	--	--

Account number

--	--	--	--	--	--	--	--

Building Society Roll Number  
(if applicable)

				/									
--	--	--	--	---	--	--	--	--	--	--	--	--	--

#### Nominated recipient

If you would like your FITs payments made to a third party you can nominate someone else to receive them. If this is the case, please indicate below (using the tick box) and we will send you the necessary forms.

- ☐ I would like my payments made to a third party

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### 9. Grants

- ☐ I have NOT received a grant towards this FITs installation
- ☐ I have received a grant towards this FITS installation (EDF Energy will need to contact you for more information)

### 10. Sign off

By signing this form you hereby **acknowledge and agree** that:

- All the information provided in this application form is true and accurate, and that you will immediately notify EDF Energy to the extent that any such information is subsequently found to be incorrect,
- Pursuant to the operation of the FITs scheme, generators will need to provide EDF Energy with a declaration from time to time confirming that the details recorded about their installation are current and correct. As such, you acknowledge and agree to provide all necessary assistance and information required for the purposes of providing future declarations,
- You are not receiving ROCs or FITs payments from another energy supplier, with respect to the installation to which this application form relates,
- For off grid installations, you hereby declare that it is your intention to use any and all electricity generated by the FITs installation and that you fully understand that any electricity generated but not used will not be eligible for FITs payments,
- EDF Energy shall have no responsibility for any delays associated with the processing of the form, including but not limited to, delays associated with its delivery,
- You have provided EDF Energy with personal data (as that term is defined in the Data Protection Act 1998) in your application, and you hereby consent to EDF Energy using your personal data for the purposes of complying with, and giving effect to all relevant regulation and requirements of the Gas and Electricity Markets Authority in relation to FITs,
- EDF Energy may use information within this application form to check industry systems in accordance with the FITs scheme,
- You are not contracted under a Non-Fossil Fuel Obligation (NFFO) agreement,
- The initial meter reading taken from the total generation meter has been taken on the date in which this application form has been signed.

From time to time EDF Energy Customers plc, and its affiliates, would like to use your data to bring you details of EDF Energy and other carefully selected supplier products and services that may be of interest.

- ☐ If you are happy for your data to be used to provide you with details of these products and services please tick this box.

Signature

Please use black ink

Date

enter as DD/MM/YYYY

### Completed forms

If you are eligible to apply for EDF Energy's scheme, please fully complete this form and send to:

**Green Energy Team**  
**Freepost RRYZ-BRTT-CBJS**  
**EDF Energy**  
**Osprey House**  
**Osprey Road**  
**Sowton Industrial Estate**  
**Exeter**  
**EX2 7WN**

**NB: Have you included the relevant photocopies and any additional sheets required. See checklist on Section 2.**

If you have any queries please contact: Green Energy Team on 0800 404 9087\*.

EDF Energy takes no responsibility for any delays in the generator receiving the application form, the delay in completing the form or EDF Energy receiving the completed application form.

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