

Notifying Your Electrical Installation Work - ENGLAND

How to notify work

All notifiable work must be notified using one of the three routes recognised by the Department of Communities and Local Government in England:

Route 1: Direct notification through Local Authority Building Control

The homeowner must contact Building Control directly to ensure that a Building Control Officer visits the installation and issues a compliance certificate. The cost for this can vary depending on area.

Route 2: Self-certification through a recognised scheme such as ELECSA

Companies registered with the ELECSA Part P scheme can self-certify all notifiable work themselves via the ELECSA website, by phone or fax. Notification of work must take place within 20 days of it being completed. There is no need to contact the Local Building Control directly as we will notify the work on your behalf.

Route 3: Certification by a registered Third Party

In the latest Approved Document, a provision has been made for an alternative route for installers who are not registered competent persons (Route 2) and wish to appoint a registered third-party certifier to inspect and test the work as necessary. Note that there is no process as yet to facilitate this route for building regulations notification.

The notification process

The core principle of ELECSA is to keep the additional paperwork and hassle that you have to endure to an absolute minimum. To this end, we have implemented a system whereby all the responsibility of notifying the homeowner and the relevant Local Authority of the installation is handled by us – all you need to do is inform us once you have completed the installation. We do not require you to submit the BS7671 test results and certificates to us.

Who needs to be notified?

It is a legal requirement that each notifiable installation carried out by a registered contractor needs to be notified to three separate bodies:

- The relevant self-certifying scheme – done by you and notified to ELECSA
- The relevant Local Authority – done by ELECSA
- The householder – done by ELECSA

What needs to be notified* in England?

Domestic location where work is being carried out	Minor Works (extensions & modifications to existing circuits)	New Circuits
Bathrooms within zones	✓	✓
Bedrooms	✗	✓
Bedrooms containing a shower or basin within zones	✓	✓
Ceiling (over head) heating	✗	✓
Computer cabling	✗	✗
Conservatories	✗	✓
Consumer unit replacement**	see note * below	✓
Control wiring	✗	✓
Dining rooms	✗	✓
Extra low voltage (ELV) non pre-assembled CE marked lights	✗	✓
Garden lighting	✗	✓
Garden power	✗	✓
Greenhouses	✗	✓
Halls	✗	✓
Integral garages	✗	✓
Kitchen	✗	✓
Kitchen diners	✗	✓
Landings	✗	✓
Lounge	✗	✓
Remote buildings	✗	✓
Remote garages	✗	✓
Saunas	✓	✓
Sheds	✗	✓
Shower rooms within zones	✓	✓
Small scale generators	✓	✓
Solar power systems	✗	✓
Stairways	✗	✓
Studies	✗	✓
Swimming pools	✓	✓
Telephone cabling	✗	✗
TV rooms	✗	✓
Underfloor heating	✗	✓
Workshops (remote)	✗	✓

*The list above is not conclusive and the installer should check with the local Building Control Body

** Replacement consumer units should always be certificated on a BS7671 Electrical Installation Certificate and is classed as notifiable work under the Building Regulations and should be notified to Building Control

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